**Donelson, Fran**

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**From:** Hill, Randy  
**Sent:** Monday, May 14, 2007 3:07 PM  
**To:** Johnson, AJ  
**Cc:** Donelson, Fran; Mann, Connie; Howell, Randy  
**Subject:** 2007 Pavement Management Services (CTRE)

AJ –

I have received a contract from CTRE (Center for Transportation Research and Education) to assist the City of Muscatine with the development and upgrade of our local Pavement Management Plan. CTRE will:

1. Show the Federal Aid system (FAUS) and the rest of the movement network on system maps
2. Add additional network graphics and data to the Pavement Plan GIS database
3. Update the pavement history records in the Pavement Plan GIS database to reflect additional streets
4. Contract with Roadware, Inc. for the distress data collection, video logging, and to coordinate the collection process
5. Update the pavement management sections with summarized pavement condition data
6. Deliver the data to the City in the required format

The cost for this service is \$9,900. We have \$8,900 in the Roadway Maintenance budget for FY 07/08. This service is offered every other year to the City of Muscatine and is the basis for our citywide pavement management plan. We recommend entering into the agreement with CTRE for the 2007 Pavement Management Services. If you have any questions, please contact me.

Date: April 27, 2007

To: Mr. Randy Hill  
City of Muscatine  
Department of Public Works  
1459 Washington Street  
Muscatine, IA 52761

RE: 2007 Pavement Management Services (CTRE)

The Center for Transportation Research and Education (CTRE) will assist the City of Muscatine with the development of a local agency pavement management system as part of the Iowa Pavement Management Program (IPMP).

The following are the terms for the services to be performed in this agreement.

A. The City of Muscatine will:

1. Graphically identify pavement management section extents on maps provided by them
2. Provide literal descriptions and historical information on each pavement management section according to the instructions as provided by CTRE

B. CTRE will:

1. Create and distribute system maps showing the federal-aid system and the rest of the pavement network
2. Add the additional network graphics and data to the IPMP GIS database (for the non-federal aid system as requested by the City of Muscatine)
3. Add, delete, or modify the pavement history records in the IPMP GIS database to reflect the additional network
4. Contract with Roadware, Inc. for the distress data collection, video logging, and to coordinate the collection process
5. Update the pavement management sections with summarized pavement condition data
6. Deliver the data to the City of Muscatine in the required format

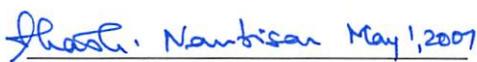
For Roadware, Inc.'s data collection, and CTRE's management services, the City of Muscatine will be billed for not more than \$9,900. An invoice will be submitted when work has been completed.

If these terms are in order, please sign and return one original of this letter of agreement.

We look forward to working with you on this project.

Approved for CTRE,

Approved for the City of Muscatine,

  
Shashi S. Nambisan      Date  
Director

  
(Signed)      Date

Printed: Richard W. O'Brien

Title: Mayor